

**MINUTES  
MONROE CITY COUNCIL MEETING  
NOVEMBER 18, 2014**

**7:30 p.m.**

**1. Mayor R. Kirt Nilsson conducting**

The regular meeting of the Monroe City Council was called to order at 7:30 p.m. by Mayor Nilsson. The Pledge of Allegiance was led by Mayor Nilsson. Prayer was offered by Fran Washburn.

Present:

Mayor:	R. Kirt Nilsson	Council:	Joseph Anderson
Recorder:	Emalee H. Curtis		Fran Washburn
Public works:	Devin Magleby		Perry Payne - excused
			Johnny Parsons
			Troy Torgersen - excused

Others: Chad Hunt, Bob Capt, Cannon Nielson, Carson Thornock, Joshua Whitlock, Jacob Robinson, Drake Alvarez, Conner Nielson, Jaxon Swalberg, Aaron Christensen, Chris Colton

Approval of minutes of previous meetings

**MOTION: To approve the minutes of the October 28, 2014 meeting  
as corrected - page 3 change “taken aback” to “surprised”**

**By: Councilmember Washburn**

**Second: Councilmember Anderson**

**Vote: Unanimous. Motion carried**

**MOTION: To approve the minutes of the October 30, 2014 meetings  
as submitted**

**By: Councilmember Parsons**

**Second: Councilmember Washburn**

**Vote: Unanimous. Motion carried**

**2. Citizen input**

None

### **3. Business**

#### **A. Bob Capt - Emergency Preparedness**

Bob introduced himself to the council. He is the Monroe First Ward Emergency Preparedness Specialist. He is concerned about our local shelter if there should be an emergency.

He shared a letter from the Red Cross about preparing for an emergency that included shelter contact information.

The Red Cross recommended that the local high school be designated as our local shelter. The Red Cross has a contract with the LDS Church and the schools to take over facilities, in the case of an emergency. The nearest designated Red Cross facility is in Manti.

Red Cross rules include no drugs, no alcohol, no guns, no pets. The Red Cross does not provide security. They will provide 2 meals a day and will serve the food. The Baptist Church will cook the food. Elsinore Town has said they will shelter in place.

Mr. Capt thanked the city for all they have done for the local Community Emergency Response Team, "CERT" team. There are nine active, trained members.

His question to the city is, if the Red Cross doesn't come to Monroe if there is a disaster, would the city allow the shelter to be in the high school and be responsible for it. Stake high priest leaders will hold a disaster preparedness meeting in December. He is trying to find out if the church would donate blankets and humanitarian kits and he will contact the Red Cross to find out if they might furnish cots. Bob's theory is that the shelter would become a target and security will be needed.

He expressed concern with waiting 72 hours for the Red Cross to arrive. If our community is organized, it could be less difficult to handle a disaster/emergency situation. If prepared, we could provide local advanced comfort and relief.

He is trying to determine an estimated number of who will need assistance. The

local Texaco station is preparing to have the ability to utilize generators to pump fuel in an emergency.

He related some worst-case disaster scenarios.

Having a local ham radio club is an asset. Local good communications is already set up.

He asked if cots might be stored in city owned buildings and does the city want to take on the responsibility of a shelter?

The council appreciates his efforts and will work with him it trying to get our area organized.

B. Follow-up on land use training - prioritize issues for planning commission consideration

The council needs to decide what to work on first. They would like to have a joint meeting with the planning commission and catagorize and prioritize city issues.

Officer Northrup's research into Edward Nielson's concerns with vehicles parking in the city right of way is that this is a private family civil issue and not a city concern.

There will be a work session with the planning commission prior to the January 13, 2015 city council meeting to discuss the following issues:

- \* Code Enforcement
- \* Fence Regulations
- \* Accessory Dwellings
- \* Encroachment on the city right-of-way
- \* Other concerns and issues

A group of boy scouts arrived at the meeting.

C. Review and approval of warrant register, cash disbursements and adjustments journals

Members of the city council reviewed and signed approval of the November, 2014 warrant register and the October, 2014 cash disbursements and adjustments

journals.

D. Sand H Debris Basin - Public scoping meeting - December 9, 2014

The United States Department of Agriculture Natural Resources Conservation Service (USDA-NRCS), with Monroe City as the project sponsor, is proposing to partially fund through the Small Watershed Program (PL83-566) the rehabilitation of the Sand Hollow Debris Basin in Monroe, Utah. The National Environmental Policy Act (NEPA) and the Council on Environmental Quality's regulations at 40 CFR Parts 1500-1508 require an evaluation of potential environmental impacts associated with federal projects and actions. The environmental impacts will be documented in the form of a Supplemental Watershed Plan-Environmental Assessment (Plan-EA).

Alternatives analysis of potential options to rehabilitate the outdated current structure to meet current Utah Dam safety and USDA-NRCS engineering performance criteria, which may include the following:

- \* No Action: The dam and debris basin would be left in its existing condition.
- \* Dam Decommissioning: Completely remove a portion or all of the dam and restore the site back to a natural stream channel.
- \* Rehabilitate Dam: Repair the dam infrastructure to meet current USDA-NRCS Engineering Standards and Utah State Dam Safety Regulations. Restore the reservoir storage capacity (minimum of 50-yr evaluated life).
- \* Other Alternatives: Other alternatives identified by the public and project team during scoping will be analyzed during the NEPA process to rehabilitate the diversion.

The public meetings during the Scoping and Draft Plan-EA will follow a pre-determined agenda so that all representatives of the government agencies and public can voice their opinions.

- Introduction: McMillen will be the moderator for the meeting and project materials will be handed to attendees as they enter the venue.
- Project Presentation: McMillen will give a brief presentation (when deemed necessary) providing an overview of the project and the NEPA status to date.
- Public Comment Period: McMillen will open the floor for informal oral questions and answers.

USDA- NRCS Sand Hollow Debris Basin Rehabilitation Plan-

- Open House: An informal open house with an interactive discussion among direct project stakeholders and the general public will be held. Visual graphics describing the project will be displayed throughout the meeting room and attendees will be given the opportunity to submit written comments.

### **Public Scoping Meeting**

A meeting summary report from the scoping meetings will be prepared and posted to the project website for stakeholder and public input pertaining to the preparation of responses. The scoping report will include categorized comments from meeting comment cards, meeting attendance sheets, notification materials and verbal (phone) and written (letters) input received as a part of the scoping meeting. This scoping meeting summary report will be incorporated into the formal scoping report for the project.

### **Draft Plan-EA Meeting**

A meeting summary report from the Draft Plan-EA meeting will be prepared and distributed to the stakeholders for input on the preparation of responses. The summary report will include categorized comments from meeting comment cards, meeting attendance sheets, notification materials and verbal (phone) and written (letters) input received prior to or after the meeting. This meeting summary report will be incorporated into the Final Plan-EA for the project.

The initial public scoping meeting will be on December 9, at the regular council meeting.

## **4. Staff Reports**

October department budget reports were distributed to councilmembers.

December newsletter articles are due tonight. The newsletter will go out the first of the week. The city's annual Holiday kick off will be on December 1, 2014. Councilmember helpers for serving hot chocolate and doughnuts should be at the park shortly after 5:00 p.m. Santa will arrive at 5:30 p.m.

Devin reported that city crews are getting the holiday lights up. If possible, the mayor would like additional lights this year as it is our Sesquicentennial year.

City crews are getting snow plows ready for winter storms.

**5. Department business - reports and concerns - law enforcement concerns**

Councilmember Joseph Anderson - Streets Department - Weeds - Equipment - Sr/Citizens

\* No new business

Councilmember Perry Payne - Electric - Mosquito Abatement - Utility Board

\* Excused from tonight's meeting.

Councilmember Fran Washburn - Parks - Cemetery - Planning Commission

\* Mayor Nilsson and Councilmember Washburn met with the Lions Club to update them on the progress on development of Mtn. View Park. They want to stay involved in park improvements. They may construct a new picnic pavilion at this location. Devin will get an estimate of the cost of materials.

\* The Tree City USA application has been submitted.

Councilmember Johnny Parsons - Water - Irrigation - Wastewater - Fire Department

\* No new business.

Councilmember Troy Torgersen - Library - CERT - EMS - Landfill - Garbage - Youth Council

\* Excused from tonight's meeting.

Mayor R. Kirt Nilsson - General Administration

\* The council decided to cancel the December 23<sup>rd</sup> city council meeting.

\* A list of holiday bonuses was reviewed and it was decided to continue this tradition with an increase of \$25.00 for each employee. This has been a really busy year and the council feel that this will help show employees how much the council appreciates their work in the city. Also a turkey or ham will be offered to employees, councilmembers and volunteers.

\* The city has received a request for a business license for a food vendor to park a food truck on the city parking lot across from the high school. A precedent has been set with the orthodontic trailer setting up on city streets. This was approved on the condition that he acquire a city business license and clean up any trash each

day.

**6. Adjournment**

**MOTION: To adjourn the meeting.**

**By: Councilmember Fran Washburn**

**Second: Councilmember Johnny Parsons**

**Vote: Unanimous. Motion carried.**

The meeting adjourned at 8:20 p.m. The next meeting will be held December 9, 2014 at 7:30 p.m.

Approved this 9<sup>TH</sup> day of December, 2014

Emalee H. Curtis  
Monroe City Recorder





